

# How to register with webAIRS

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## Australian and New Zealand Tripartite Anaesthetic Data Committee

ANZTADC is the Australian and New Zealand Tripartite Anaesthetic Data Committee. This committee represents and is funded by three organisations, the Australian Society of Anaesthetists, the New Zealand Society of Anaesthetists and the Australian and New Zealand College of Anaesthetists. The committee has developed 'WebAIRS' (web based anaesthetic incident reporting system). This program can be incorporated into hospital systems to assist anaesthetists to report, evaluate and receive information regarding anaesthetic incidents. The results of the incident analyses may be fed back into the system and so the 'loop' can be closed as part of a quality improvement system.

# Disclosures

ANZTADC is the Australian and New Zealand Tripartite Anaesthetic Data Committee which is funded by the New Zealand Society of Anaesthetists, the Australian Society of Anaesthetists and the Australian and New Zealand College of Anaesthetists.

- Dr Martin Culwick is the Medical Director of ANZTADC
- Dr Yasmin Endlich is the ANZTADC Publications Chair
- Ms Susan Considine is the ANZTADC Coordinator

Otherwise, the authors above do not have a conflict of interest regarding this presentations.

Please note that all discussion regarding this workshop is confidential and must not be disclosed outside the workshop.

# How to register with webAIRS

<https://www.anztadc.net/>

If you are already registered as an individual with webAIRS at the above web address then there is no need to register a second time.

If uncertain, it is possible to check your status using the registration application.

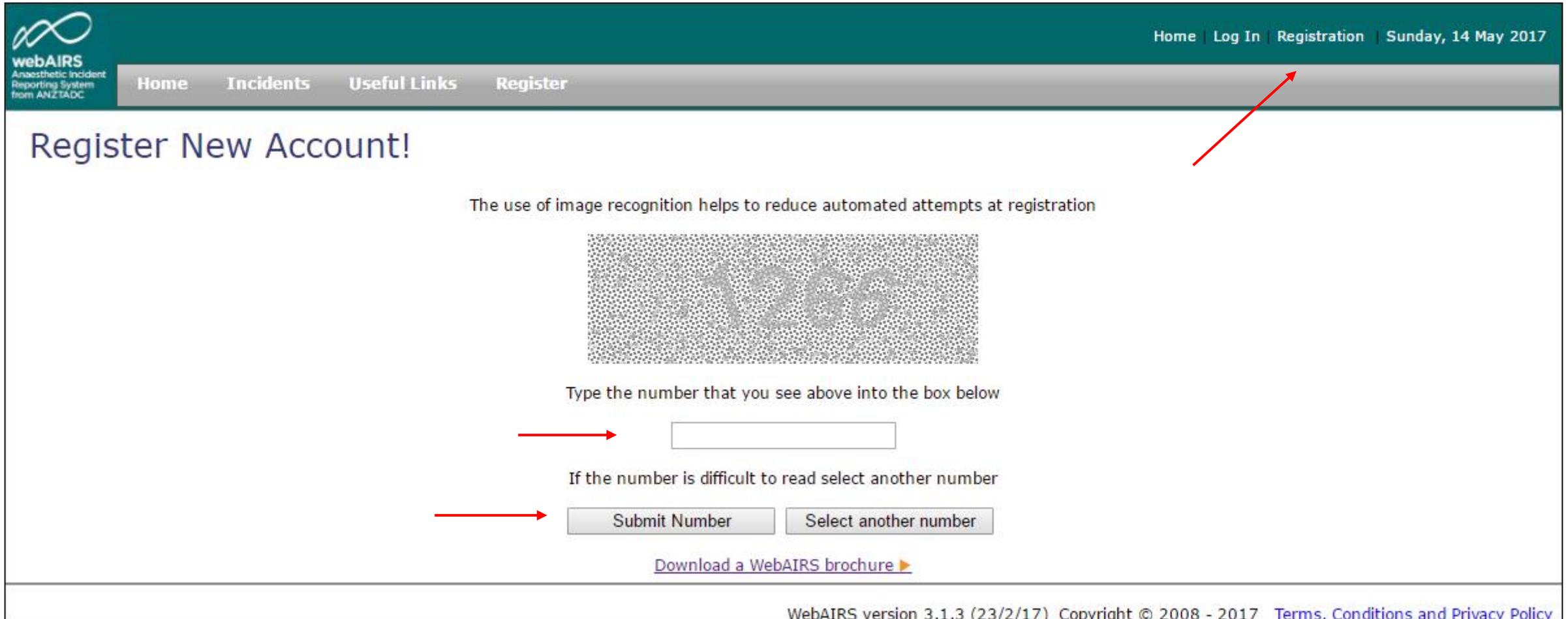
Click on the link above or copy the URL into your browser.

If you are not certain whether you have registered, try to register as a new user using your email address and the program will redirect you to the login page if you are already registered. If you have forgotten your password, there is also an option to receive a new password link by email on the login page.

If you need any assistance, please email [anztadc@anzca.edu.au](mailto:anztadc@anzca.edu.au)

# How to register with webAIRS

<https://www.anztadc.net/>



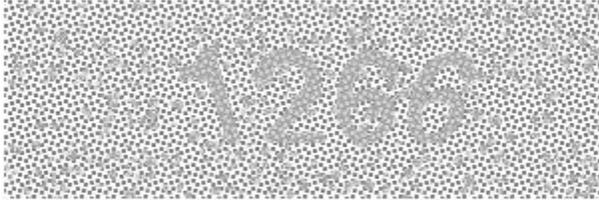
The screenshot shows the webAIRS registration page. At the top, there is a dark green header with the webAIRS logo on the left and navigation links (Home, Log In, Registration) and the date (Sunday, 14 May 2017) on the right. Below the header is a grey navigation bar with links for Home, Incidents, Useful Links, and Register. The main content area is titled "Register New Account!". Below the title, there is a text prompt: "The use of image recognition helps to reduce automated attempts at registration". This is followed by a CAPTCHA image showing the number "1269" in a noisy, pixelated font. Below the CAPTCHA, there is a text prompt: "Type the number that you see above into the box below". A red arrow points from the CAPTCHA image to an empty text input box. Below the input box, there is another text prompt: "If the number is difficult to read select another number". A red arrow points from this prompt to two buttons: "Submit Number" and "Select another number". Below the buttons, there is a link: "Download a WebAIRS brochure". At the bottom of the page, there is a footer with the text: "WebAIRS version 3.1.3 (23/2/17) Copyright © 2008 - 2017 Terms, Conditions and Privacy Policy".

Home | Log In | Registration | Sunday, 14 May 2017

Home Incidents Useful Links Register

## Register New Account!

The use of image recognition helps to reduce automated attempts at registration



Type the number that you see above into the box below

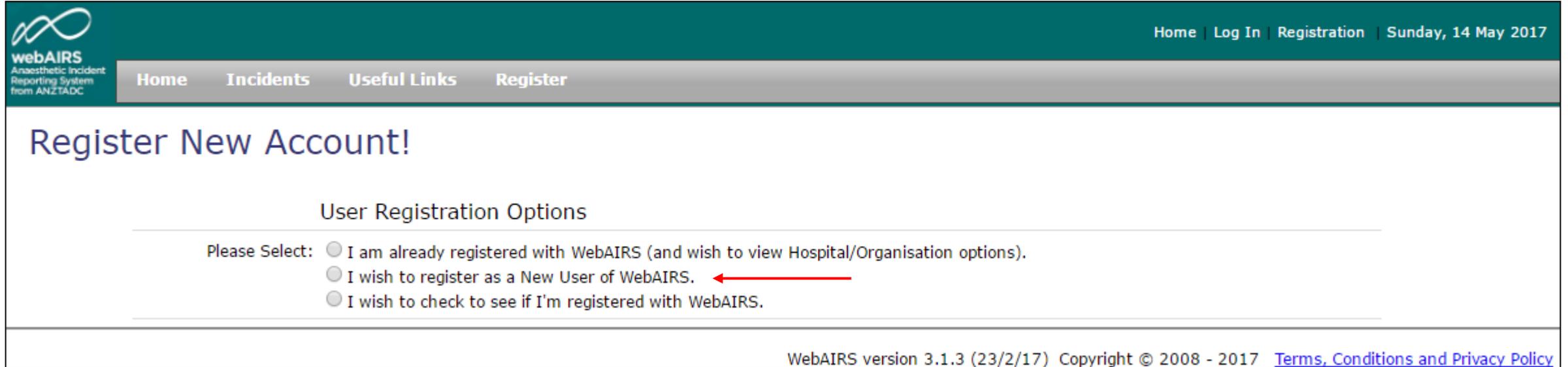
If the number is difficult to read select another number

Submit Number Select another number

[Download a WebAIRS brochure](#)

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# New user registration options



webAIRS  
Anaesthetic Incident  
Reporting System  
from ANZTADC

Home | Log In | Registration | Sunday, 14 May 2017

Home Incidents Useful Links Register

## Register New Account!

### User Registration Options

Please Select:

- I am already registered with WebAIRS (and wish to view Hospital/Organisation options).
- I wish to register as a New User of WebAIRS. ←
- I wish to check to see if I'm registered with WebAIRS.

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If you are already registered with webAIRS, it is possible to check whether you are registered as an individual or registered with a site such as a hospital.

If you have any difficulties, please contact ANZTADC via email at [anztadc@anzca.edu.au](mailto:anztadc@anzca.edu.au)

# Enter your email account and submit



Home | Log In | Registration | Sunday, 14 May 2017

Home Incidents Useful Links Register

## Register New Account!

### User Registration Options

Please Select:  I am already registered with WebAIRS (and wish to view Hospital/Organisation options).  
 I wish to register as a New User of WebAIRS.  
 I wish to check to see if I'm registered with WebAIRS.

enter your Email address:

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# Entering additional details

 webAIRS  
Anaesthetic Incident  
Reporting System  
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Home | Log In | Registration | Sunday, 14 May 2017

**Home** Incidents Useful Links Register

## Register New Account!

New User Registration

Email Address:

Please enter your details below

Confirm your Email Address:  \*

First Name:  \*

Last Name:  \*

Organisation:  ANZCA  ASA  NZSA  Other \* (tick all the valid options)  
Other organisation name:  (if applicable)

Country:  \*

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After entering your email address, as per the previous slide, if you are already registered, it will direct you to optionally add an additional site. Otherwise, If you are not already registered it will display the form above to complete the registration process.

## Register New Account!

### New User Registration

Email Address:

Please enter your details below

Confirm your Email Address:  \*

First Name:  \*

Last Name:  \*

Organisation:  ANZCA  ASA  NZSA  Other \* (tick all the valid options)

Other organisation name:  (if applicable)

Country:  ▼

#### Terms and Conditions.

I agree to forward deidentified anaesthetic incident data to ANZTADC for the purposes of Quality Assurance. ANZTADC will store any data forwarded securely and has protection under both the Australian Qualified Privilege Scheme and the New Zealand

Click Here to accept the terms and conditions above \*

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#### Ethical considerations and appropriate oversight.

The primary purpose for which the data is collected and used is for Quality Assurance at the local institution where the patient is treated. A deidentified subset of this data is forwarded to WebAIRS to be held and analysed nationally. The use of the

Click Here to accept the ethics considerations statement above \*

[-- Click here to download full version --](#)

After selecting your country, the terms and conditions are displayed. Further information is available, if required, via the links. After completing the form, please click “Register Individual Account” to continue.

## Register New Account!

Thank you for registering, your email address is your webAIRS username.  
Your password will be sent by email from anztadc.net. This may take several minutes. If your password does not arrive then check the spam folder.  
If there is no message try retrieving a new password using the Log In link and if this fails contact ANZTADC via ANZTADC@anzca.edu.au  
An account to save incidents to your individual account has been created automatically. While you are waiting for your password you may optionally also register with an existing registered site (hospital, day surgery or private practice). When your memberships has been confirmed then you will be able to add a new registered site if desired.

### New User Registration

Email Address:

### Registration Site Options

- Please Select:
- Register with an existing Hospital, Private Practice or other organisation.
  - Request information regarding a new site.



Organisations currently registered:

After registering as an individual this will be sufficient for entering incidents into webAIRS for analysis or for audit purposes.

It is also possible to register with an existing site such as a hospital, day surgery or private practice, or to create a new site.

webAIRS  
Anaesthetic Incident Reporting System  
from ANZTADC

Home Incidents Useful Links Register

Home Log In Registration Sunday, 14 May 2017

## Register with existing site

New User Registration

Email Address:

Organisations currently registered:

Register with existing site

Country:

State/Region:

Cities & Towns:

Registered Sites:

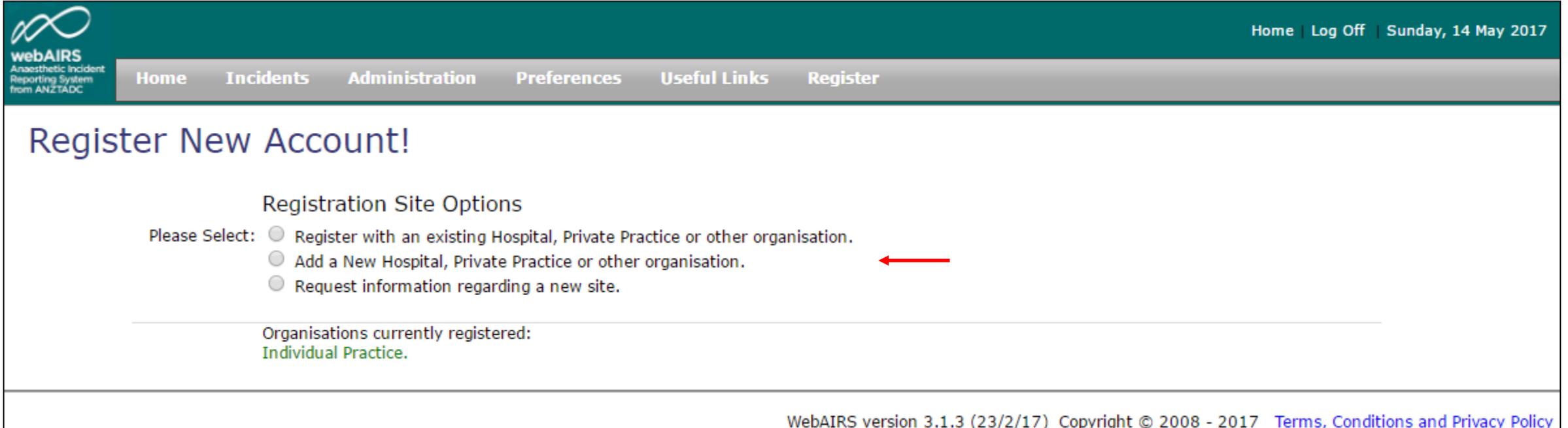
Authorised Sites	Sites still completing the authorisation process		
Organisation	City or Town	Organisation	City or Town
<a href="#">Select</a> ..			
<a href="#">Select</a> Bel			
<a href="#">Select</a> G			
<a href="#">Select</a> G			
<a href="#">Select</a> Ip			
<a href="#">Select</a> L			
<a href="#">Select</a> M			
<a href="#">Select</a> M			
<a href="#">Select</a> P			
<a href="#">Select</a> Q			
<a href="#">Select</a> R			
<a href="#">Select</a> R			
<a href="#">Select</a> S			
<a href="#">Select</a> T			
<a href="#">Select</a> W			
<a href="#">Select</a> Wick			

Sites where the City or Town are **blank** have also been included  
If your site appears in either of the two lists then click 'Select'  
To email ANZTADC for help - [anztadc@anzca.edu.au](mailto:anztadc@anzca.edu.au)

Register with an existing site (optional)

If you have selected the option to register with an existing site, or to add a new site on the previous step, then this web page will be displayed. It first will check the existing sites based on Country, State and City/Town. The names of the sites on the slide above have been partially covered for reasons of privacy.

# Register a new site (optional)



The screenshot shows the webAIRS registration interface. At the top left is the webAIRS logo with the text 'webAIRS Anaesthetic Incident Reporting System from ANZTADC'. At the top right are links for 'Home', 'Log Off', and the date 'Sunday, 14 May 2017'. Below this is a navigation bar with links for 'Home', 'Incidents', 'Administration', 'Preferences', 'Useful Links', and 'Register'. The main content area is titled 'Register New Account!' and contains a section for 'Registration Site Options'. Under this section, there are three radio button options: 'Register with an existing Hospital, Private Practice or other organisation.', 'Add a New Hospital, Private Practice or other organisation.', and 'Request information regarding a new site.'. A red arrow points to the second option. Below the options, there is a horizontal line and the text 'Organisations currently registered: Individual Practice.'. At the bottom of the page, there is a footer with the text 'WebAIRS version 3.1.3 (23/2/17) Copyright © 2008 - 2017' and a link to 'Terms, Conditions and Privacy Policy'.

webAIRS  
Anaesthetic Incident  
Reporting System  
from ANZTADC

Home | Log Off | Sunday, 14 May 2017

Home Incidents Administration Preferences Useful Links Register

## Register New Account!

Registration Site Options

Please Select:  Register with an existing Hospital, Private Practice or other organisation.  Add a New Hospital, Private Practice or other organisation.  Request information regarding a new site.

---

Organisations currently registered:  
Individual Practice.

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## Register a new site

Organisations currently registered:  
Individual Practice.

### Register new site

Country: Australia

State/Region: QLD

Cities & Towns: Brisbane

Registered Sites:

#### Authorised Sites

	Organisation	City or Town
<a href="#">Select</a>	..	
<a href="#">Select</a>	Bel	
<a href="#">Select</a>	G	
<a href="#">Select</a>	G	
<a href="#">Select</a>	Ip	
<a href="#">Select</a>	L	
<a href="#">Select</a>	M	
<a href="#">Select</a>	M	
<a href="#">Select</a>	P	
<a href="#">Select</a>	Q	
<a href="#">Select</a>	R	
<a href="#">Select</a>	R	
<a href="#">Select</a>	S	
<a href="#">Select</a>	T	
<a href="#">Select</a>	W	
<a href="#">Select</a>	Wi	

#### Sites still completing the authorisation process

	Organisation	City or Town
--	--------------	--------------

Sites where the City or town are blank have also been included.  
Please select from the list above or add a new site

[Add New Site](#)

Register a new site (optional)

If you have selected the option to register with a new site on the previous step, then this web page will be displayed. It first will check the existing sites based on Country, State and City/Town. The names of the sites on the slide above have been partially covered for reasons of privacy.

# Complete the details and the next step will be displayed after the Registration Type is selected

 webAIRS  
Anaesthetic Incident Reporting System from ANZTADC

Home | Log Off | Sunday, 14 May 2017

Home Incidents Administration Preferences Useful Links Register

## Register a new site

Organisations currently registered:  
Individual Practice.

Register new site

Country:

State/Region:

Cities & Towns:

Site Name:  \*

Contact Telephone:

Registration Type:  \*

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# Complete the T & C's and Ethics statement and press "Save Site"



webAIRS  
Anaesthetic Incident  
Reporting System  
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Home | Log Off | Sunday, 14 May 2017

Home Incidents Administration Preferences Useful Links Register

## Register a new site

Organisations currently registered:  
Individual Practice.

### Register new site

Country:

State/Region:

Cities & Towns:

Site Name:  \*

Contact Telephone:

Registration Type:  \*

**Terms and Conditions.**  
I agree to forward deidentified anaesthetic incident data to ANZTADC for the purposes of Quality Assurance. ANZTADC will store any data forwarded securely and has protection under both the Australian Qualified Privilege Scheme and the New Zealand

Click Here to accept the terms and conditions above \*  
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**Ethical considerations and appropriate oversight.**  
The primary purpose for which the data is collected and used is for Quality Assurance at the local institution where the patient is treated. A deidentified subset of this data is forwarded to WebAIRS to be held and analysed nationally. The use of the

Accept the ethics considerations statement above  
 I wish to discuss with our ethics committee

[-- Click here to download full version --](#)

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# Conclusion

- We hope that the registration process was intuitive
- If you have any questions or suggestions we will welcome your feedback
- To contact ANZTADC, to send feedback, or if you have any questions, please send an email to [anztadc@anzca.edu.au](mailto:anztadc@anzca.edu.au)